

**TOWN OF SEILING**  
**PLANNING/ZONING BOARD**  
**REGULAR MEETING**  
**SEILING CITY HALL**  
**FEBRUARY 13, 2023**

**6:15 PM**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVE MINUTES OF THE REGULAR MEETING ON JANUARY 9, 2023:**
- 4. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:**
  - \*Kalea Blackburn – Storage Unit – 203 N. Bonine St.**
  - \*Amy Biggs – Cover for existing patio – 305 E. Third St**
  - \*Rene Johnson – Chain Link Fence – 300 E. McAlister**
- 5. DISCUSS AND MAKE A DECISION CONCERNING COMMERCIAL LAND USE PERMIT:**
  - \*Jonathan Blumer – Snow Cone Stand – Hwy 270 South of Blumer Body Shop**
- 6. ADJOURNMENT:**

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2023 BEFORE 6:00 PM.**



**CLERK/TREASURER**

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs) To file a complaint of discrimination write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington DC 20250-9410 or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer."

# **TOWN OF SEILING**

## **REGULAR MEETING**

### **SEILING CITY HALL**

**February 13, 2023**

#### **Immediately following the Planning / Zoning Board Meeting**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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#### **AGENDA:**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**

**4. CONSIDERATION OF THE CONSENT AGENDA:**

**APPROVE MINUTES OF REGULAR MEETING ON JANUARY 9, 2023;**  
**APPROVE MINUTES OF THE BOARD OF ADJUSTMENTS MINUTES ON**  
**JANUARY 9, 2023 (Close out of meetings pertaining to Combs/Secrest \*Cross);**  
**APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**  
**APPROVE DARE FUND PAYMENT OF CLAIMS (\$) \_\_\_\_\_**  
**APPROVE COURT FUND PAYMENT OF CLAIMS (\$) \_\_\_\_\_**

**5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**

**6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**

**7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**

**8. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:**

**\*Kalea Blackburn – Storage Unit – 203 N. Bonine St.**  
**\*Amy Biggs – Cover for existing patio – 305 E. Third St**  
**\*Rene Johnson – Chain Link Fence – 300 E. McAlister**

**9. DISCUSS AND MAKE A DECISION CONCERNING COMMERCIAL LAND USE PERMIT:**

**\*Jonathan Blumer – Snow Cone Stand – Hwy 270 South of Blumer Body Shop**

10. DISCUSS AND MAKE A DECISION CONCERNING PROPOSED CHANGES TO THE TOWN OF SEILING EMPLOYEE POLICY AND PROCEDURES MANUAL (EMPLOYEE BENEFITS) AND ESTABLISH A “BUY BACK” FOR VACATION / SICK LEAVE POLICIES:
11. DISCUSS AND MAKE A DECISION CONCERNING SETTING A SPECIAL MEETING FOR FY AUDIT 2021-22 REVIEW WITH JANA WALKER AT 5:30 pm ON MARCH 13, 2023:
12. DISCUSS AND MAKE A DECISION CONCERNING CONTRACT FOR ENGINEERING SERVICES WITH PARKHILL FOR THE HWY 60 ODOT GAS LINE RELOCATION JP33371 PROJECT:
13. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF FINAL CIRCLE S PAVING INVOICE #11732 USING CDBG AND REAP GRANTS INCLUDING SOME FROM LOCAL FUNDS FOR CDBG GRANT #18528-21:
14. DISCUSS AND MAKE A DECISION CONCERNING APPROVAL OF OEDA INVOICE #318528-3 USING CDBG FUNDS FOR CDBG GRANT #18528-21:
15. DISCUSS AND MAKE A DECISION CONCERNING POLICE REPORT:
16. DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:
  - \* Highway 60 Project - Update
  - \* Update on all Grants
  - \* Sales / Use Tax Update
17. ADJOURNMENT:

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2023 BEFORE 6:00 PM.**

  
**CLERK/TREASURER**

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**TOWN OF SEILING**  
**SEILING PUBLIC WORKS AUTHORITY**  
**REGULAR MEETING**  
**SEILING CITY HALL**  
**FEBRUARY 13, 2023**

**Following the Town of Seiling Meeting**

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**  
**APPROVE MINUTES OF REGULAR MEETING ON JANUARY 9, 2023;**  
**APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING PROPOSED CHANGES TO THE SEILING PUBLIC WORKS EMPLOYEE POLICY AND PROCEDURES MANUAL (EMPLOYEE BENEFITS) AND ESTABLISH A "BUY BACK" FOR VACATION / SICK LEAVE POLICIES:**
- 9. DISCUSS AND APPROVE TRUST MANAGER REPORT:**  
**\*OCC Update**  
**\*DEQ Water Loss Audit - Update**

**\*Utility Acct Updates**

**10. ADJOURNMENT:**

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE  
WINDOW OF THE TOWN HALL FEBRUARY 10, 2023 BEFORE 6:00 PM.**



**CLERK/TREASURER**

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TOWN OF SEILING  
**SEILING NURSING FACILITY AUTHORITY**  
**REGULAR MEETING**  
**SEILING CITY HALL**  
**FEBRUARY 13, 2023**

**Following the Seiling Public Works Authority Meeting**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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**AGENDA:**

- 1. CALL TO ORDER:**
  - 2. ROLL CALL:**
  - 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
  - 4. CONSIDERATION OF THE CONSENT AGENDA:  
APPROVE MINUTES OF REGULAR MEETING ON JANUARY 9, 2023;  
APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS (\$)\_\_\_\_\_**
  - 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
  - 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
  - 7. DISCUSS AND MAKE A DECISION CONCERNING THE NURSING FACILITY TRUST MANAGERS REPORT:**
- The following is taken from the Nursing Center Board of Directors Meeting.*
- 8. APPROVE (Board of Directors) MINUTES FOR MEETING ON DECEMBER 19<sup>th</sup>, 2022:**
  - 9. CONSIDERATIONS OF THE CONSENT AGENDA:  
APPROVE FINANCIAL REPORTS FOR DECEMBER 2022 AND  
APPROVE TRANSFER OF SALES TAX FUNDS INTO THE OPERATIONAL FUNDS IN  
THE AMOUNT OF \$40,000.00:**

10. **DISCUSS AND MAKE A DECISION CONCERNING ADMINISTRATIVE REPORT:**
11. **DISCUSS AND MAKE A DECISION CONCERNING INFORMATION ON SCHOLARSHIPS:**
12. **DISCUSS AND MAKE A DECISION CONCERNING INSTALLATION OF SECURITY CAMERAS:**
13. **DISCUSS AND MAKE A DECISION CONCERNING PURCHASING A NEW PATIENT LIFT:**
14. **MEMORIAL FUND REPORT:**
15. **OLD BUSINESS:**
16. **NEW BUSINESS:**
17. **BOARD AGENDA REQUESTS:**
18. **ADJOURNMENT:**

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2023 BEFORE 6:00 PM.**

  
**CLERK/TREASURER**

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TOWN OF SEILING  
**SEILING MUNICIPAL HOSPITAL AUTHORITY**

**REGULAR MEETING  
SEILING CITY HALL  
FEBRUARY 13, 2023**

**Following the Seiling Nursing Facility Authority Meeting**

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:  
APPROVE MINUTES OF REGULAR MEETING ON JANUARY 9, 2023;  
APPROVE SEILING HOSPITAL *CHECK REGISTER* (\$) \_\_\_\_\_  
APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: (\$) \_\_\_\_\_**
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING SMHA TRUST MANAGER'S REPORT:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING BUSINESS ASSOCIATE AGREEMENT WITH PHARMACY CONSULTANTS INC. DBA 340B COMPLIANCE PARTNERS:**
- The following is taken from the SMHA Board of Directors meeting.*

**9. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR DECEMBER 2022:**
- 10. DISCUSS AND MAKE A DECISION CONCERNING THE MONTHLY REPORTS:  
Utilization Statistics- December 2022 Data  
QAPI- December 2022 Data Report  
CNO Report  
RHC Clinic Operations Report**



**CEO Report  
Chief of Staff Report**

**11. DISCUSS AND MAKE A DECISION CONCERNING APPOINTMENT OF MARISA COLE, RN AS SEILING MUNICIPAL HOSPITAL INFECTION PREVENTIONIST:**

**12. DISCUSS AND MAKE A DECISION CONCERNING APPOINTMENT OF MARISA COLE, RN AS SEILING MUNICIPAL HOSPITAL RISK MANAGER:**

**13. DISCUSS AND MAKE A DECISION CONCERNING APPOINTMENT OF MARISA COLE, RN AS SEILING MUNICIPAL HOSPITAL COMPLIANCE OFFICER:**

**14. DISCUSS AND MAKE A DECISION CONCERNING APPOINTMENT OF RACHEL FARROW AS SEILING MUNICIPAL HOSPITAL PRIVACY OFFICER:**

**15. DISCUSS AND MAKE A DECISION CONCERNING APPOINTMENT OF BRENT HESTER AS SEILING MUNICIPAL HOSPITAL SECURITY OFFICER:**

**16. DISCUSS AND MAKE A DECISION CONCERNING GRANTING AND/OR REMOVING PRIVILEGES:**

- \*Removal of Jeff Barlow, NP Courtesy Privileges
- \*Removal of Brent Byers, NP Courtesy Privileges
- \*Removal of Shelley Raska, MD Courtesy Privileges
- \*Removal of Jason, Itri, MD DIA Privileges
- \*Removal of Ashfaq Khan, MD DIA Privileges
- \*Granting of Dr. Laura Gilmore 2-year Wound Care Privileges
- \*Granting of Dr. Gregory Bradley 2-year DIA Privileges
- \*Granting of Dr. Nicholas Bull 2-year DIA Privileges
- \*Granting of Dr. Oliver Cvitanic 2-year DIA Privileges
- \*Granting of Dr. Catherine Shaeffer 2-year DIA Privileges
- \*Granting of Dr. Natalie Solomon 2-year DIA Privileges
- \*Granting of Dr. Soumya Vempalle 2-year DIA Privileges

**17. Discuss and make a decision concerning the following policies and procedures**

**\*Respiratory Therapy P&P Manual**

<b>Policy/Form #</b>	<b>Title of Policy</b>
<b>RES-001</b>	Respiratory Therapy Services Program and Overview
<b>RES-002</b>	Online Clinical Resources
<b>RES-003</b>	Oxygen Therapy
<b>RES-004</b>	Nebulized Aerosol Medication
<b>RES-005</b>	Metered Dose Inhaler
<b>RES-006</b>	Mechanical Ventilation
<b>RES-007</b>	CPAP & BIPAP
<b>RES-008</b>	PEP Therapy
<b>RES-009</b>	Incentive Spirometry
<b>RES-010</b>	Trach Decannulation
<b>RES-011</b>	Speaking Valve
<b>RES-012</b>	Laryngeal Mask Airway
<b>RES-013</b>	Concurrent Therapy

<b>RES-014</b>	Respiratory Therapy Assessment & Treatment
<b>RES-015</b>	Aerosol Generating Procedures
<b>RES-016</b>	Chest Percussion and Postural Drainage
<b>RES-017</b>	Obtaining Specimen for Arterial Blood Gas Analysis
<b>RES-018</b>	Pulmonary Function Test
<b>FMRT-001</b>	Respiratory Care Evaluation Form
<b>FMRT-002</b>	Aerosol Generating Procedure Signage
<b>RTPR-001</b>	Oxygen Therapy Protocol
<b>RTPR-002</b>	Ventilator Weaning Protocol
<b>PTPR-003</b>	Respiratory Treatment Protocol

**18. DISCUSS AND MAKE A DECISION CONCERNING FEBRUARY 2023 SURPLUS LIST:**

**19. DISCUSS AND MAKE A DECISION CONCERNING DRUG AND ALCOHOL TESTING AGREEMENTS:**

- \*Local Government Testing Consortium Substance Abuse Prevention Program Consortium Member Agreement;
- \*Woodward Drug and Alcohol Testing; Drug and Alcohol Testing Service Agreement

**20. DISCUSS AND MAKE A DECISION CONCERNING THE TERMINATION OF FLINT MEDICAL STAFFING, INC SERVICE AGREEMENT:**

**21. DISCUSS AND MAKE A DECISION CONCERNING COVIDIEN GPO PRIMARY GROUP DESIGNATION FORM:**

**22. DISCUSS AND MAKE A DECISION CONCERNING CARDINAL HEALTH 340B DATA RELEASE FORM FOR WESTERN DRUG:**

**23. DISCUSS AND MAKE A DECISION CONCERNING CONTRACT PHARMACY SERVICES AGREEMENT BETWEEN SEILING MUNICIPAL HOSPITAL AND WESTERN DRUG #5 FOR 340B PROGRAM:**

**24. DISCUSS AND MAKE A DECISION CONCERNING DIRECT PURCHASE AGREEMENT AND BUSINESS ASSOCIATE AGREEMENT BETWEEN SEILING MUNICIPAL HOSPITAL AND ORGANOGENSIS:**

**25. DISCUSS AND MAKE A DECISION CONCERNING HOSPITAL STAFF WAGES OVERVIEW:**

**26. ADJOURNMENT:**

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**CLERK/TREASURER**

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TOWN OF SEILING  
**SEILING ECONOMIC DEVELOPMENT AUTHORITY**

**SEILING CITY HALL**

**FEBRUARY 13, 2023**

**Following the Seiling Municipal Hospital Authority Meeting**

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**AGENDA:**

- 1. CALL TO ORDER:**
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- 4. CONSIDERATION OF THE CONSENT AGENDA:  
APPROVE MINUTES FOR REGULAR MEETING JANUARY 9, 2023;  
APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**
- 5. DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S.MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING ECONOMIC DEVELOPMENT PROJECTS FOR THE TOWN OF SEILING:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:  
\*Seiling Business Park Update**
- 10. ADJOURNMENT:**

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2023 BEFORE 6:00 PM**

  
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